

James Hamby

3230 S Lakewood Ave, Tulsa Oklahoma, 74135 jameshamby2@icloud.com Birthday – Feb 28 2003
918-982-9078

Summary

I love to keep trying new things every chance I get. I am also energetic and like to get the job done in a timely manner.

Education

Van Buren High School

High School • Van Buren, Arkansas

05/2021

Experience

Hamby and Hamby Family Medical Clinic

Office Staff/Admin Staff • Van Buren, AR

Scheduled appointments
HIPAA Certified

Called doctors and offices to confirm appointments organized patient records managed everything IT related (network/internet, computers, EMR software, created and managed the website, etc.) Ordered supplies for the business

01/2017 - 12/2021

Buffalo Wild Wings

Support Staff • Tulsa, OK
Bussed tables host cashier expo food cleaned around
the building and restrooms

01/2022 - 02/2022

Baja Jacks

FOH Staff • Owasso, OK

Bussed Tables and cleaned at night as well as brought food to the tables.

04/2022 - 06/2022

Amazon

Associate • Tulsa, OK
Pack, Rebin, and Induct (Pack and sort)

06/2022 – Current

PetSmart

03/2023-06/2023

Associate & Grooming Salon bather

Ran register, checked people in at salon and bathed/brushed dogs

Skills

Computer skills, Communication skills, Customer service, Basic math, Microsoft office, w

Languages

English